

## **Privacy Policy**

## Gullivers Coomera Swimming Club ("Club") Information Collection - Privacy Notice

- The Club is committed to protecting the privacy of its swimmers and members information. The information it collects is used to facilitate services that the Club provides to its members. The Club values your privacy and will take all necessary steps to protect it.
- The Club collects personal information through a registration process, including sensitive information about swimmers and parents or guardians before and during the course of a swimmer's enrolment at the Club. The primary purpose of collecting this information is to enable the Club to provide swimming Club activities for your son or daughter.
- Some of the information the Club collects is to satisfy the Club's legal obligations, particularly to enable the Club to discharge its duty of care. If the Club does not obtain the information referred to above it may not be able to enrol or continue the enrolment of your son or daughter to the Club.
- Health information about swimmers is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act 1988 (Cth). The Club may ask you to provide medical information about your son or daughter from time to time.
- The Club from time to time discloses personal and sensitive information to others for administrative purposes. This includes to other swim clubs, government departments, medical practitioners, and people providing services to the Club, including swimming coaches and volunteers. The Club will not sell, transfer, assign or rent your information to any third party without your permission, unless required by law.
- Personal information collected from swimmers is regularly disclosed to their parents or guardians. On occasions, information such as sporting achievements, Club activities and other news items and photographs of Club activities such as sporting events and swimming meets and competitions may be taken for publication in Club newsletters and magazines and on the Club's Website. If you do not agree to the publication of such details you must advise the Club now.
- Your personal information may be used by the Club to forward you information by way of regular bulletins or to contact you by telephone or mail.
- The Club may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
- The Club's Privacy Policy sets out how parents, guardians or swimmers may seek access to
  personal information collected about them. However, there will be occasions when access will be
  denied. Such occasions would include where access would have an unreasonable impact on the
  privacy of others, where access may result in a breach of



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- the Club's duty of care to the swimmer, or where swimmers have provided information in confidence.
- The Club's Privacy Policy also sets out how you may complain about a breach of privacy and how the Club will deal with such a complaint.
- As you may know, the Club from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the Club's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
- If you provide the Club with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the Club and why, that they can access that information if they wish and that the Club does not usually disclose the information to third parties.

Should you have any queries about the Club, this Privacy Policy or the Club's Website, you can contact the club by email to secretary@gulliverscsc.com.au.